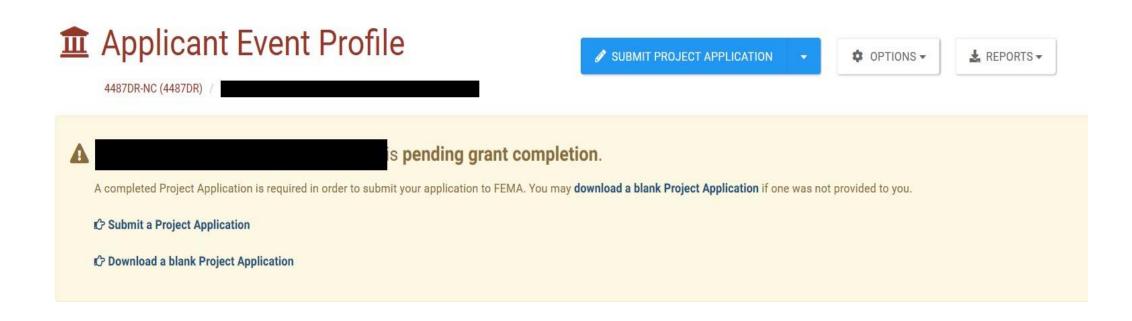
# How To Submit A Project Application

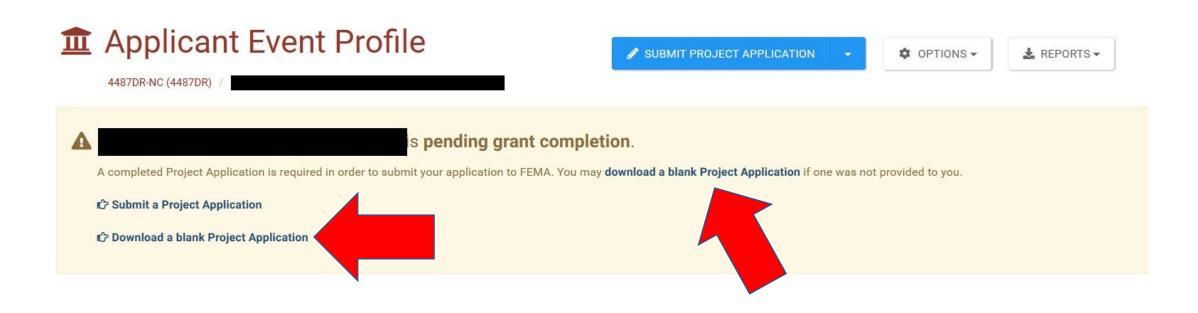




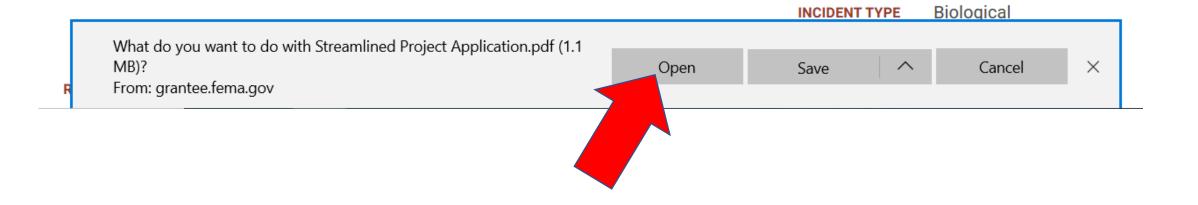
# Go to My Organization Dashboard



#### Download a Blank Project Application



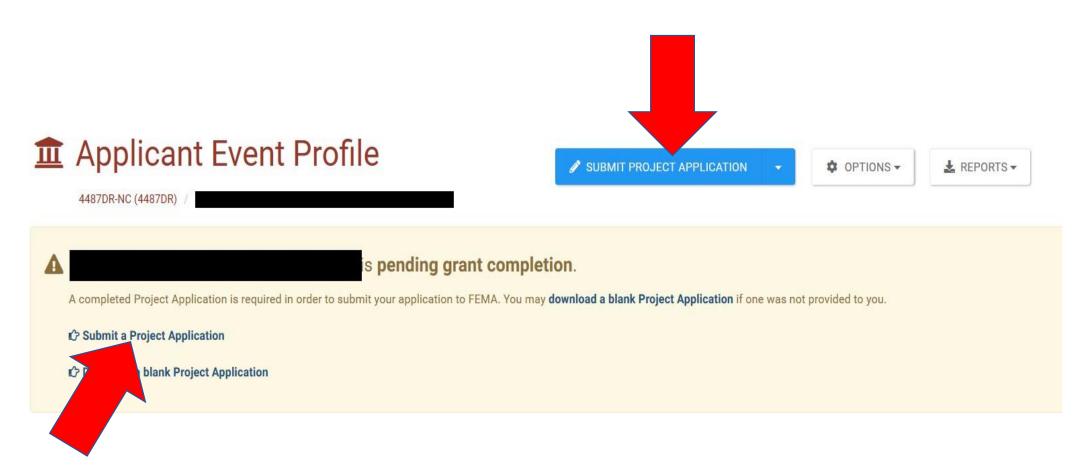
# Click Open



# Fill Out the Application & Save When Done

FEMA COVID-19 Project Application		Applicant-Assigned Project Application #	
Section I - Project Application Information			
Instructions: Applicants must complete this section and should refer to the Public Assistance Grants Portal for the declaration # and FEMA PA code. The Applicant must assign a unique title and number for each project application. This title and number can help the Applicant connect this project application to their accounting or other systems. Any documents attached to this project application should include the project application number and title.			
Declaration #:	Name of Organization Applying:	FEMA PA Code:	Applicant-Assigned Project Application #:
Project Application Title:			
Continue to Section II - Scope of Work.			
Section II - Scope of Work			
Instructions: Applicants must complete this section and describe the activities that the Applicant conducted or will conduct in response to COVID-19. For certain activities Applicants must provide additional information in Schedules D and F.			
DESCRIPTION OF ACTIVITIES			
Please provide a b	rief description of the activities the A	pplicant conducted c	r will conduct:
Please select all the activities the Applicant conducted or will conduct:			

# Click Submit Project Application



# Fill in Required Fields & Upload Application & Documentation

Please answer a few questions about the project, then upload the completed Project Application provided by the Applicant prior to submitting the project. The Streamlined Project Application process is currently limited to Category B - Emergency Protective Measures. Additionally, you may download a blank Project Application if one was not provided to you. i Project Application Information PROJECT APPLICATION TITLE \* APPLICANT-ASSIGNED PROJECT APPLICATION # \* **WHAT IS THE TOTAL NET COST CLAIMED FOR THIS GROUP** OF ACTIVITIES? \* IS THE WORK ON THIS PROJECT COMPLETED? \* Select... Upload PLEASE UPLOAD YOUR COMPLETED PROJECT APPLICATION \*

**♣** UPLOAD DOCUMENT

■ Supporting Documentation

#### Click Submit Application

